

**CENTRAL ILLINOIS REGIONAL AIRPORT AUTHORITY
BOARD OF COMMISSIONERS
REGULAR MEETING MINUTES
THURSDAY, NOVEMBER 20, 2025**

4:30 PM

I. Call To Order

Commissioner Sender called the meeting to order at 4:31 p.m.

II. Roll Call

Commissioners Schuler, Pritts, Rettick, Groves, Allen and Swearingen were present. A quorum was acknowledged.

III. Public Comments

Doug Reeves from the Prairie Aviation Museum updated the Board on their recent project. The 3 storage containers have been installed and are being put to good use. One is being used as a shop area, the 2nd one is for storage and the 3rd one is for a display showing the cutaway engines that have been stored away for a number of years. Every Wednesday from 9 a.m. to noon, the members of the Museum come together to work on aircraft and on the Museum. Mr. Reeves invited the members to come over any Wednesday and tour the facilities. They are very pleased with how the storage containers have worked out.

IV. Approval of October Meeting Minutes

Commissioner Rettick made a motion to approve the October 16, 2025 meeting minutes. The motion was seconded by Commissioner Groves and upon a unanimous vote, the motion carried.

V. Old Business

There was no old business.

VI. New Business

- A. **Approval of October Financials** – Ms. Hurd reported the Authority is halfway through the fiscal year. The General Fund is trending favorable to budget and is in a strong position going into the winter season. The car rental revenue continues to be strong in addition to having both CFC revenues and expenses being favorable to budget. Capital Fund received \$1.1 million in reimbursements from the State. The PFC Fund revenue for October was up about 10.2% compared to the same period last year. Ms. Hurd also reported on the status of accounts receivable efforts.

The Audit RFP responses are due on Friday, November 21st. Three proposals have been received so far.

Commissioner Swearingen made a motion to approve the October financial statements. The motion was seconded by Commissioner Allen and upon a unanimous vote, the motion carried.

- B. Authorize Award of Airport Authority Insurance Agreements** – Commissioner Sender noted that the Administration and Governance Committee did not meet to discuss the renewal proposals, but instead, because it was straightforward with no major increases, the members reviewed the information individually. Mr. Erik Egeland, the Authority’s insurance broker was present telephonically to review the renewal proposal with the members. The Authority purchases 5 lines of insurance; Property/Inland Marine, Business Automobile, General Liability, Worker’s Compensation, and Public Officials Liability. Overall, the Authority experienced a minimal increase in premiums, with the property insurance being slighter higher due to the addition of the 3 new hangar buildings and self-fueling system at the new GA campus. Mr. Egeland did seek competitive bids for the Public Officials Liability. Though the premium was slightly lower, Mr. Egeland recommended staying with the existing insurer as the coverage isn’t as comprehensive as what is currently in place.

The members discussed the Cyber Liability insurance and recommended that the Administration and Governance Committee look into this further and present their recommendation to the full board.

Commissioner Groves made a motion to authorize the award of the Airport Authority Insurance Agreements as presented with the incumbent insurers. The motion was seconded by Commissioner Pritts and upon a unanimous vote, the motion carried.

- C. Approve Revisions to Transportation Improvement Program for 2026-2031** – The proposed projects in this year’s program continue to be in line with those previously approved by the members are as reflected in the Airport Master Plan. There are 2 new additions to the program this year; the first one is a 2027 project to replace existing airfield snow removal equipment and the second one is a 2029 project to complete a preliminary design study for the future runway 2/20 lighting and shoulder rehabilitation project. The suggested changes were presented to the Board’s Properties and Facilities Committee on November 14th. The members reviewed the projects, their background, funding and suggested changes. At the conclusion of this discussion the members voted to recommend the revised TIPs program be presented to the full Board for their consideration and approval. The members discussed the merits of moving the escalator project up to 2026 and requested Staff to evaluate options and make a recommendation if possible.

Commissioner Allen made a motion to authorize the revision to the Transportation Improvement program for 2026-2031. The motion was seconded by Commissioner Rettick and upon a unanimous vote, the motion carried.

- D. Adopt Resolution No. 2025-10; A Resolution Declaring Intent to Reimburse the Airport Authority with Proceeds of Municipal Bond Financing** – In connection with preparing to enter the bond market Airport Staff has been working to finalize materials. As a part of this, bond counsel has recommended the Board adopt a resolution publicly declaring the possibility of the Authority seeking to reimburse itself for appropriate capital project costs that have been expended in the last 60 days.

Commissioner Allen made a motion to adopt Resolution No. 2025-10, A Resolution Declaring Intent to Reimburse the Airport Authority with Proceeds of Municipal Bond Financing. The motion was seconded by Commissioner Pritts and upon a unanimous vote, the motion carried.

VII. Staff Reports

Carl reported that October aviation results were very strong, but it is relative to what was a weaker month last year with the hurricanes in Florida. Traffic was up 10% for the month compared to October 2024. Aviation fuel sales were up almost 18%. Local aviation traffic was up significantly and scheduled air cargo was even with last year and unscheduled air cargo had a nice increase. All of which helped support an increase in fuel sales. Commissioner Allen asked if the fuel can be broken out on the operations report.

The Bloomington Normal Economic Development Council has requested submissions for their One Voice Initiative projects. Staff have resubmitted the passenger boarding bridge project. It was also reported the Authority was requested to partner with McLean County Government and Bloomington Normal Water Reclamation District on their project of introducing new municipal water to the Colonial Meadows subdivision adjacent the south side of the airport.

Staff is working to get the farming RFP completed. Soil samples were received just yesterday. Commissioner Schuler has graciously agreed to review the materials before they go out.

Bids are due Monday, November 24th for the first phase of the parking lot exit road. Staff will review those and bring a recommendation of award to the December/January meeting.

The transition to the new GA facility is still moving forward, albeit slower than Staff was anticipating. There are about 1/3 of the tenants that haven't been able to complete a number of the items needed to close out this first phase. Acknowledging the repeated steps to work with hangar tenants for a number of months, Staff reported that stronger steps may need to be temporarily taken in order to complete this work. Working is continuing on the installation of the new self-fuel facility with both the tank and canopy recently being installed. Commissioner Allen shared the positive feedback he has received in regard to the move and the new facility.

VIII. Commissioner Comments

Commissioner Rettick thanked Staff for putting up the stop sign at the end of the road, entering the subdivision from the new GA campus. He also thanked Staff for their efforts to attract the new Allegiant service. Commissioners Rettick, Swearingen and Allen expressed their concern with Staff's RSA mowing practices and requested to have this practice be reviewed by the full Board to gain the broader perspective of the members. Mr. Allen requested the members review staff materials on this issue and that it be placed on a meeting agenda as soon as possible for discussion and vote to change this practice. Commissioner Sender noted that since this is a policy matter it should come before the Administration and Governance Committee for their review. Once the Committee has had an opportunity to review the policy, they will make a recommendation to the full Board.

Commissioner Sender reported on the amount of positive feedback he has received on the new service to Phoenix/Mesa. He commented WMBD had some great coverage on the announcement that included a

very positive interview with an official from Allegiant. He also reminded the members that the tax levy will be on the December agenda and it's important to have a quorum. Commissioner Sender mentioned that he would like to have a half day board retreat in the coming first quarter.

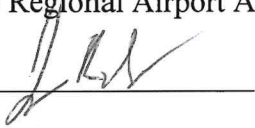
IX. Executive Session

Commissioner Groves made a motion to recess for a couple of minutes and reconvene in Executive Session under 5 ILCS 120/2 (c1). The motion was seconded by Commissioner Allen and upon a unanimous vote, the motion carried.

X. Adjournment

At 5:42 p.m. all the members reconvened in regular session. There being no other business to come before the Board, upon a motion being made, seconded and approved, the November 19, 2025 meeting of the Central Illinois Regional Airport Authority adjourned at 5:43 p.m.

Secretary



Date

12-16/25