

AIRPORT OPERATIONS SPECIALIST INTERN

The Airport Authority is seeking applicants for the position of Airport Operations Specialist Intern. The Airport Operations Specialist Internship Program is designed to introduce future airport managers to the many facets of managing and operating a Commercial Service Airport. The intern is assigned to work under general direction of the Operations Supervisor and will be immersed in a variety of projects relating directly to airport operations and security. Work is reviewed through daily activities, projects, conference and analysis of report. The internship shall be twenty-four (24) weeks in length.

Responsibilities and training experiences include: Airside, Terminal and Landside operations; coordination of and response to emergency situations; NOTAM management; wildlife management; snow removal; serves as a liaison between airport management, tenants and the public; prepares appropriate security badges, assists with updates to the Airport Certification Manual.

Minimum Requirements

1. Completion of Bachelor's Degree in airport management, aviation management, airport operations, aviation maintenance, or closely related field at an accredited college or university;
2. Candidates should be highly motivated in pursuing airport management as a career field.

Special Requirements: Basic knowledge of 14 CFR Part 139, Certification of Airports, and applicable FAA Advisory Circulars, must be able to pass a federal background check and security threat assessment, have and maintain a valid drivers license.

Please send cover letter and resume to Derek Snyder at derek@cira.com by November 30, 2024. Position open until filled. No phone calls please.