



OPERATIONS SPECIALIST I or II

Position Summary:

The Bloomington Normal Airport Authority, operator of the Central Illinois Regional Airport, is seeking motivated applicants for the position of Operations Specialist I or II

Airport Operations Specialist I: entry and trainee level of the Airport Operations Specialist series which is ideal for someone starting their airport management career.

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Airport Operations Specialist II: fully experienced Airport Specialist and/or related Airport Operations position within a Part 139 airport. Minimum of 2 years of prior experience as an Airport Operations related position is required.

Both Airport Operations Specialist levels are designed to prepare for future airport managers due to ample training experiences and responsibilities with managing and operating a Commercial Service Airport.

Responsibilities and training experiences include: Airside, Terminal and Landside operations; daily inspections; coordination of and response to emergency situations; NOTAM management; wildlife management; snow removal; serves as a liaison between airport management, tenants and the public; prepares appropriate security badges, implements/updates the Airport Certification Manual.

Applicants must have a thorough knowledge of: FAR Parts 77, 139, TSR 1542 and 150 Airport Series Advisory Circulars; safety considerations in the operation of a commercial airport; safety precautions used in airport maintenance and construction; principles and procedures involved in the operation of a commercial airport; federal rules and regulations affecting airport operations; modern principles and practices of supervision and management.

This position requires a bachelor's degree in aviation management, business administration, or closely related field from an accredited college or university. Previous work experience in airport operations or related aviation experience may be considered as substitute to formal education. Candidates must be available for night, weekend and rotating or irregular shift assignments.

Submit resume and cover letter by 5:00 pm CST October 13, 2023 to Operations Supervisor at bryn@cira.com. No phone calls please.

About The Central Illinois Regional Airport:

The Central Illinois Regional Airport (CIRA or BMI) is owned and operated by the Bloomington Normal Airport Authority (BNAA). CIRA is designated in the National Plan of Integrated Airport Systems (NPIAS) as a non-hub primary airport and serves a diverse group of aeronautical users including scheduled and unscheduled air carrier and cargo, corporate, air medical and General Aviation (GA) operators. Scheduled air service includes American Airlines, Delta, Allegiant and

Frontier, while scheduled cargo includes FedEx, which operates two on-site facilities, one of which is the only FedEx sorting facility in the state of Illinois outside of Chicago.

The Airport operates a two-runway airfield: Runway 2/20 and Runway 11/29. In 2019, prior to the COVID-19 Pandemic, BMI had over 200,000 annual enplanements, more than 20,000 annual operations and recorded over 10.0 million lbs. of landed cargo weight.

Runway 2/20 is 8,000 feet long and 150 feet wide and offers a Category (CAT) II Instrument Landing System (ILS) with an Approach Lighting System with Sequenced Flashing Lights (ALSF2) Approach Lighting System (ALS) to the Runway 20 end. Runway 2 is equipped with a CAT I ILS and a Medium Intensity Approach Lighting System (MALSR). Runway 11/29 is 6,525 feet long and 150 feet wide and offers a CAT I ILS with a MALSR to the Runway 29 end. Runway 11 is equipped with a localizer back course procedure. All four runways are served by Global Positioning System (GPS) approach capabilities.

About The Community:

The Bloomington-Normal area is a vibrant community offering a remarkable quality of life and a traditional Midwestern lifestyle and values. BN is located in the heart of Central Illinois, approximately 125 miles southwest of Chicago, 155 miles northeast of St. Louis and 64 miles northeast of Springfield, the State Capital. BN is easily accessible from any city, with access from Interstates 39, 55 and 74, as well as daily Amtrak service and flights through the Central Illinois Regional Airport.

Our institutions of higher education include Illinois State University, Illinois Wesleyan University, Heartland Community College and Lincoln College-Normal. Our world-class healthcare institutions include Carle BroMenn Medical Center and OSF St. Joseph.

Our community is also the proud home of the headquarters for State Farm Insurance and COUNTRY Financial. The Bloomington-Normal area has several major employers that provide a stable base of employment for the community.

BN Top Employers

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| 1. State Farm Insurance Co. - 14,436 | 11. City of Bloomington - 667 |
| 2. Rivian - 7,400 | 12. Bridgestone/Firestone Co. - 502 |
| 3. Illinois State University - 3,940 | 13. GROWMARK, Inc. - 495 |
| 4. COUNTRY Financial - 2,020 | 14. Illinois Wesleyan University - 482 |
| 5. Unit 5 Schools - 1,874 | 15. Heritage Operations Group - 441 |
| 6. OSF HealthCare - 1,286 | 16. Town of Normal - 401 |
| 7. Carle BroMenn Healthcare - 1,337 | 17. Heartland Community College - 369 |
| 8. McLean County, Government - 817 | 18. Tentac Enterprises - 348 |
| 9. Afni, Inc. - 815 | 19. IAA/Illinois Farm Bureau - 329 |
| 10. District 87 Schools - 687 | 20. Ferrero USA -300 |

The stability of our major employers, the choice of healthcare professionals, locally owned businesses, numerous media providers, and our central location in the state all make BN an exceptional place to call home.