



## OPERATIONS SUPERVISOR

### **Position Summary:**

The Bloomington Normal Airport Authority, operator of the Central Illinois Regional Airport, is seeking experienced applicants for the position of Operations Supervisor. This position is responsible for supervising the airport operations, custodians, and shuttle bus driver teams and for ensuring the safe and efficient operations of the airfield, terminal, and landside areas of the Airport. Under the supervision of the Deputy Director of Operations and Facilities, the Operations Supervisor assists in developing and enforcing airport policies, regulations, and continuously looking for opportunities to increase operational efficiencies.

Some of the essential duties of the position include but are not limited to:

- ➔ Ensure proper staffing/training in compliance with federal, state, and local workplace safety requirements.
- ➔ Work closely with the FAA to ensure compliance with FAR 139.
- ➔ Serve as the primary lead for winter operations in accordance with federal and organizational requirements.
- ➔ Oversee on-airport construction activities to ensure safe and compliant operations.

This position works standard business hours and if needed has the ability to work all shifts, including days, evenings, nights, weekends and holidays.

The ideal candidate will have a bachelor's degree in Aviation Management, Airport Operations, Airport Management, or a closely related field and have a minimum of 3 years of increasingly responsible experience in the management of a primary airport. The candidate will ideally have a thorough knowledge of FAA, TSA and State of Illinois rules and regulations affecting airport operations, along with a thorough knowledge of airfield construction and its impact to airport operations. Must have snow removal operations experience and the ability to adapt quickly to changing priorities/fast paced environments. Experience and knowledge of effective management principles and practices, as it relates to supervision and employee development. American Association of Airport Executives (AAAE) Certified Member (CM) is preferred. Must also be able to obtain an Illinois driver's license and successfully pass a CHRC and STA to obtain airport SIDA badge.

Please provide a cover letter, resume, and a list of 3-5 professional references to Mr. Derek Snyder, Deputy Executive Director at derek@cira.com. **Deadline for applications is September 8, 2023.**

### **About The Central Illinois Regional Airport:**

The Central Illinois Regional Airport (CIRA or BMI) is owned and operated by the Bloomington Normal Airport Authority (BNAA). CIRA is designated in the National Plan of Integrated Airport Systems (NPIAS) as a non-hub primary airport and serves a diverse group of aeronautical users including scheduled and unscheduled air carrier and cargo, corporate, air medical and General Aviation (GA) operators. Scheduled air service includes American Airlines, Delta, Allegiant and

Frontier, while scheduled cargo includes FedEx, which operates two on-site facilities, one of which is the only FedEx sorting facility in the state of Illinois outside of Chicago.

The Airport operates a two-runway airfield: Runway 2/20 and Runway 11/29. In 2019, prior to the COVID-19 Pandemic, BMI had over 200,000 annual enplanements, more than 20,000 annual operations and recorded over 10.0 million lbs. of landed cargo weight.

Runway 2/20 is 8,000 feet long and 150 feet wide and offers a Category (CAT) II Instrument Landing System (ILS) with an Approach Lighting System with Sequenced Flashing Lights (ALSF2) Approach Lighting System (ALS) to the Runway 20 end. Runway 2 is equipped with a CAT I ILS and a Medium Intensity Approach Lighting System (MALSR). Runway 11/29 is 6,525 feet long and 150 feet wide and offers a CAT I ILS with a MALSR to the Runway 29 end. Runway 11 is equipped with a localizer back course procedure. All four runways are served by Global Positioning System (GPS) approach capabilities.

### **About The Community:**

The Bloomington-Normal area is a vibrant community offering a remarkable quality of life and a traditional Midwestern lifestyle and values. BN is located in the heart of Central Illinois, approximately 125 miles southwest of Chicago, 155 miles northeast of St. Louis and 64 miles northeast of Springfield, the State Capital. BN is easily accessible from any city, with access from Interstates 39, 55 and 74, as well as daily Amtrak service and flights through the Central Illinois Regional Airport.

Our institutions of higher education include Illinois State University, Illinois Wesleyan University, Heartland Community College and Lincoln College-Normal. Our world-class healthcare institutions include Carle BroMenn Medical Center and OSF St. Joseph.

Our community is also the proud home of the headquarters for State Farm Insurance and COUNTRY Financial. The Bloomington-Normal area has several major employers that provide a stable base of employment for the community.

### **BN Top Employers**

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| 1. State Farm Insurance Co. - 14,436 | 11. City of Bloomington - 667          |
| 2. Rivian - 7,400                    | 12. Bridgestone/Firestone Co. - 502    |
| 3. Illinois State University - 3,940 | 13. GROWMARK, Inc. - 495               |
| 4. COUNTRY Financial - 2,020         | 14. Illinois Wesleyan University - 482 |
| 5. Unit 5 Schools - 1,874            | 15. Heritage Operations Group - 441    |
| 6. OSF HealthCare - 1,286            | 16. Town of Normal - 401               |
| 7. Carle BroMenn Healthcare - 1,337  | 17. Heartland Community College - 369  |
| 8. McLean County, Government - 817   | 18. Tentac Enterprises - 348           |
| 9. Afni, Inc. - 815                  | 19. IAA/Illinois Farm Bureau - 329     |
| 10. District 87 Schools - 687        | 20. Ferrero USA -300                   |

The stability of our major employers, the choice of healthcare professionals, locally owned businesses, numerous media providers, and our central location in the state all make BN an exceptional place to call home.