

Deputy Executive Director

The Bloomington Normal Airport Authority, operator of the Central Illinois Regional Airport, is seeking experienced applicants for the position of Deputy Executive Director. Under the direction of the Executive Director, this position assists with the management/supervision of all aspects of the administration and operation of the Central Illinois Regional Airport which may include, operations, facilities, maintenance, security, airport development, air service, finance, grants, construction, and I.T oversight; provides coaching and supervision of direct reports; assists the Executive Director in engaging/maintaining effective relationships with airport stakeholders, airport users, airport tenants and federal/state/local agencies. This person works in concert with the Executive Director and other members of Airport Authority leadership to develop and implement strategies to ensure the safe, compliant, vibrant, and successful operation of the airport. The ideal candidate will be grounded while working in a fast-paced environment and have a track record of inspiring confidence internally and externally.

- Considerable knowledge of federal, state, local statutes, regulations, policies, and obligations related to airport administration, development, operation, and maintenance.
- Considerable knowledge of management practices and principles relating to professional airport administration, development, maintenance, operation, and public safety/security.
- Knowledge of airport design, construction, and project administration/management.
- Knowledge of airport grant programs and experience with their administration.
- Knowledge of airport lease/concession/operating agreements and experience with their administration.
- Knowledge of the principals/practices of organizational management, including principals of supervision, training, and performance evaluation.
- Ability to plan, organize, and supervise the work of all airport employees in a variety of activities.
- Ability to analyze and properly report on operating conditions and problems and to make sound recommendations or to take responsible actions.
- Assume responsibility for directing the Authority in the absence of the Executive Director.

Desired qualifications include:

- Bachelor's degree in Aviation Management, Business Administration, or related field required.
- A minimum of 8 years of increasingly responsible experience in the management of a primary/commercial service airport with at least 4 years in a management capacity.

Salary: \$115,000 - \$160,126

- Full benefit package with medical, dental, vision and life insurance, as well as participation in the Illinois Municipal Retirement Fund.

To Apply: Please send cover letter and resume to lynette@cira.com.